

Campus safety protocol

STUDENT PROTOCOL FOR ACCESSING THE CAD (CENTER FOR DIGITAL ACCELERATION)

BEFORE ENTERING

1.- Fill out your declaration of responsibility:

Before arriving at the CAD, make sure that you have filled out your declaration, signed it, and sent it to your program manager. It is a simple document that collects the most relevant information on your health as well as risk factors and potential exposure to COVID-19.

You can find it on the third page.

2.- Temperature test:

Students are responsible for and are required to take their temperature before accessing the CAD. For your comfort and to avoid potentially unnecessary travel, we recommend that you take your temperature at home before heading to campus. If you detect a temperature above the limit indicated in this protocol, you must refrain from coming to campus and contact the competent health authorities.

When you arrive at the CAD, we will take your temperature. If your temperature is over 37.2°, you will be denied access. Under no circumstances do we keep a record of any student's personal or health data. In the event that you exceed the temperature limit (37.2°), a second measurement will be taken with another thermometer to rule out the possibility of a technical failure.

AT THE CAD

Once you are on campus, please follow and respect the following hygiene and safety measures:

1. When you enter, clean the soles of your shoes by using the designated disinfectant mats.
2. Wear a mask at all times, both inside classrooms and in common spaces.
3. Clean your hands regularly. To do so, wash them frequently with soap and water or use one of our many glove and antibacterial gel dispensers when entering and leaving the classroom.
4. Dispose of all hygienic materials in the designated waste containers.
5. Use the hands-free door-opening systems installed on door handles.
6. Always keep a safe distance of at least 1.5 meters between yourself and others. We will create bubble groups. You will be informed of your bubble group on the first day of the program. You will be allowed to be less than 1.5 meters away from the members of your bubble group, but must always wear a mask.
7. If you access a classroom, respect the indicated spaces and the vinyl separators between workstations.
8. Follow your program manager's instructions regarding hours of access and seat assignment in the classroom.
9. When moving internally, follow the safety instructions found throughout the CAD. If you have any questions, feel free to ask a member of ISDI staff.



Violation of all or any of the above-mentioned measures authorizes ISDI to expel the student from the CAD, which will prohibit them from returning for the following two school days.

In the event of a repeat offense, ISDI will be permitted to permanently ban the student from accessing the CAD. In the above cases, the student will be allowed to attend classes remotely/online. ISDI will provide the appropriate means for doing so.

What to do in the event of COVID (in the case of positive test results)

COVID-19 MEDICAL PROTOCOL

PROGRAM STUDENTS

If you test positive for COVID-19:

- 1) You must contact your community health department (900 102 112 in Madrid and 061 in Catalonia) and immediately inform your program manager.
- 2) Your program manager will send you a form. It will ask you with whom, in addition to the people that make up your bubble group, you have been in contact for more than 15 minutes, at a distance of less than 1.5 meters, without the protection of a mask.
- 3) Your program manager will anonymously and confidentially inform all of these people by telephone so that they can preventively quarantine for two weeks and contact the competent health authorities. During these two weeks, they will be able to attend classes remotely by using the hybrid classroom. Once all of these people have been informed, we will destroy the form mentioned in paragraph 2.
- 4) Students can contact studentsupport@isdi.education at any time.
- 5) If you have symptoms, you must stay at home and contact the competent health authorities. If the infection is confirmed, you must inform your program manager and follow the steps described above.
- 6) In the event that one of your family members, a roommate or a close acquaintance becomes infected, you must follow the instructions in the above paragraph: you must inform your program manager and contact your community health authorities to rule out a potential infection. In the event of a confirmed infection, you must follow the protocol starting with paragraph 2 of section 2.



DECLARATION OF RESPONSIBILITY

Mr. / Ms. _____ with ID number _____ and home address _____ by
signing this document, I responsibly state:

- 1) That I am a student enrolled in the program _____ – (hereinafter the training program), taught at the educational institution, ISDI (Internetsia, S.L.);
- 2) That—on the occasion of the beginning of the training program, and in view of the COVID-19 public health emergency—I have been provided in advance with the protocol developed by ISDI, detailing the requirements and safety measures that I will be expected to strictly adhere to during visits to the ISDI facilities (hereinafter, the protocol), having understood its content;
- 3) That in the 15 days prior to the date of signing this statement, I have not been diagnosed with COVID-19, nor have I shown any symptoms associated with the COVID-19 virus (including fever, malaise, muscle pain, cough and/or shortness of breath, among others);
- 4) That in the 15 days prior to the date of signing this statement, I have no knowledge or evidence of having had close contact (less than two meters for 15 minutes or more) with any person infected with and/or diagnosed with COVID-19;
- 5) That in the event of presenting any of the symptoms associated with COVID-19 and/or learning that I have had close contact with a person infected and/or diagnosed with COVID-19, I will immediately notify the competent healthcare authorities, and will refrain from visiting the ISDI facilities;
LIST OF SYMPTOMS ASSOCIATED WITH COVID: Fever or low-grade fever > 37.2º, sore throat, chest pain, muscle pain, decreased smell and taste, shortness of breath, headache, vomiting, chills, malaise, nasal congestion, abdominal pain, diarrhea, lesions or spots on the skin.
- 6) That I agree to abide by the ISDI protocol, which has been provided to me prior to the signing of this statement.
- 7) That all of the above information is correct and that I have not consciously or intentionally misrepresented the truth.
- 8) That I have been informed that the ISDI educational community (including faculty, employees and students), in fulfilling its obligations, is subject to the provisions of the Civil Code (arts. 1088 and following) and other applicable Spanish legislation.

And as evidence thereof, I hereby sign this statement

Signature _____

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